

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

December 1, 2020

Special Note: Today's meeting was a distance meeting utilizing the Zoom platform. All business before the LPDC was accomplished with verbal responses. Signed documents will not be available for return.

Present: **Kim Barber:** High School Representative, ***Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Julie Frederick:** Maple Leaf Representative, **Sherri Mercsak,** William Foster Representative Intern; **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Ashlee Ward,** Administrative Designate

**Chairperson*

Not Present: **Leah Keefe:** Middle School Representative; **Bryan Petsche,** Administrative Designate

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: M. Balog, M. Neluna
William Foster: L. Frank
Maple Leaf: none
Middle School/L. Ctr: J. Howells, K. Kneisel, M. Warren
High School: K. Barber, D. Norris, R. Louvain, A. Tomon, L. Reisland
Administration: E. Kosta

IPDPs Presented and NOT Approved:

none

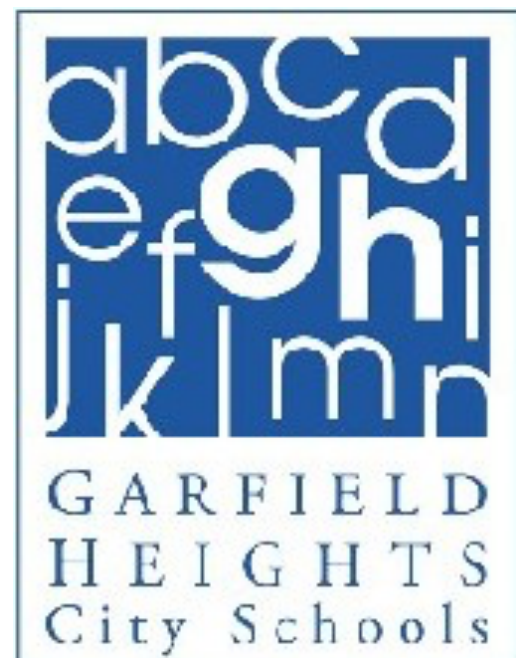
Verifications Presented and Approved:

Elmwood: C. Brown (2 sem hrs: Ashland University- EDU6320 Explicit Instruction 9/20 and 3 sem hrs: Southern New Hampshire University-- PDMA 598C Differentiated Math Stations 10/20); K. Parnin (40 contact hrs EOA- LETRS Unit 1 & 2 11/18 and 50 contact hrs EOA- LETRS Units 3 & 4 9/19)

William Foster: J. Gray (3 sem. Hrs: Andrews University--EDCI 629-226 Using Data to Drive Continuous Improvement in Education 5/20)

Maple Leaf: none

Middle School/L. Ctr: none



High School: **C. Guba** (3 sem hrs: The North Coast College--SS370 Organizational Behavior 5/20); **K. Rauschkolb** (3 sem hrs: Baldwin Wallace University--EDU584 Pupil Services and Community Resources 5/16 and 3 sem hrs: Baldwin Wallace University--EDU583 Continuous Improvement Plan 5/16); **E. Malek** (3 sem hrs: Lourdes University--LEN 584 Coteaching: Partners in Practice 5/29/20)

Administration: **A. Gregan** (4 semester hrs-2 each on same proposal: Cleveland State University CEL 618 Communicating Effectively/CEL 621 Education Policy and Practice 5/20 and 2 sem hrs: Cleveland State University CEL630 Capstone 5/20)

Activity Proposals Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: **S. Bodnovich** (30 contact hours: EOA -- Ed Web Professional Learning seminars)

Middle School/L. Ctr: **K. Richardson** (107.5 contact hours: EOA -- 2020-2021 GHCS School Psychologist Binder Project)

High School: none

Administration: **J. Frimel** (120 contact hrs: EOA -- GHCS 2020-2021 Admin. Binder Project)

District-Wide: none

Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Administration: none

Notifications of Application for Advanced License:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none



Note: License renewals and /or alignments for licenses expiring on June 30, 2021 may begin in January 2021.

Verification Forms for Educator Leaving / Entering District:

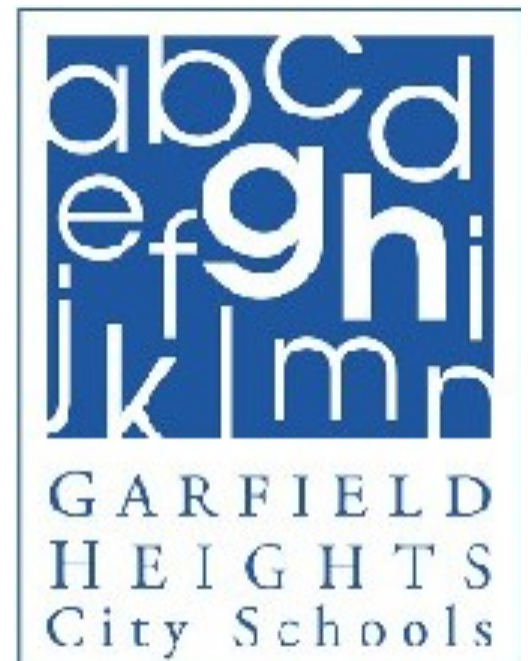
Entering:
none

Leaving:
none

**Happy Holidays,
from your LPDC Committee!**

Notes:

- 1. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non-refundable \$25 processing fee for each application declined by the Department.***
- 2. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***
- 3. The process for ALL license renewal applications at ODE is digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download ONLY once the renewal process is complete.***
- 4. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***



5. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
6. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please PRINT the minutes for your own personal professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
7. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
8. ***We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***
9. ***All LPDC forms, helpful information and PD Express can be located at the GHCS district Website under the LPDC location***

